

To: Rapid Run Faculty, Staff and Parents
From: Rapid Run Middle School PTA
RE: Disbursements
Date: February 15, 2011

The PTA would like ideas from the faculty, staff and parents to determine items that the PTA would purchase after all obligations have been met for the 2011-2012 school year. Please take some time to give us your suggestions. It is necessary for you to be as specific as possible regarding the cost of the items and where they can be purchased. Please try to get information from at least 2 suppliers. Remember the school district needs to approve items over \$500 and in the past they have denied the PTA buying items that they consider capital investments, school improvements or curriculum based (even if only enhancements to current materials). If you have any questions, please contact Jane Miller, PTA Treasurer (home phone 574-3462 or email janemiller@yahoo.com).

I would like the PTA to consider the purchase of:

The items can be purchased from:

Cost including delivery:

Students that would benefit from item: _____

The purchase of the item will benefit the school/students in the following way:

Name and email address:

PLEASE SUBMIT BY APRIL 6, 2011 FOR CONSIDERATION